

CGT - INSTRUCTIONS



Step 1:
Contact us

Call (+44) 020 806 88176 or send an email to support.uk@igenomix.com

- Get more information about the CGT test
- Request your test
- Request a pick up



Step 2:
Receipt of the Kit

Check the Kit and make sure that it includes the following:

- EDTA Tube 4ml (check expiration date)
 - Rigid plastic blister (secondary container)
 - Courier return envelope
 - Test Requisition Form and Consent Form
- Documentation can also be downloaded from:
<https://igenomix.co.uk/send-a-sample>



Step 3:
Sample collection

Important guidance:

- If applicable to the patient, please ensure that you inform us of any: 1) Bone marrow transplant, 2) Blood transfusion (<60 days) and/or 3) Congenital or acquired chimerism
- Fasting is not required
- **The following cases may lead to sample rejection:**
 - Samples not accompanied by their documentation (Test Requisition Form and Informed Consent)
 - Sample documentation (Test Requisition Form and Informed Consent) has not been completed correctly
 - Mandatory fields in sample documentation, identified on the forms with an asterisk (*), have not been completed
 - Missing patient and/or clinician signature on the Test Requisition and Informed Consent

Blood draw:

- EDTA Tube: Collect 3ml of blood. Samples with <3ml blood may be rejected by our Laboratory. If this happens, our laboratory will contact the clinic.
- After blood draw, immediately mix the contents by inverting gently 8 to 10 times.
- Keep the sample inside the fridge at 4°C (do not freeze) if the sample cannot be collected immediately.
- Once the sample has been taken, do not freeze the tube.

After blood draw:

- Label the tube with two unique identifiers (one of the following options):
 - Patient initials/full name and Date of Birth, or;
 - Patient initials/full name and Unique Patient ID

Incorrectly labelled or unlabelled samples may be rejected.

- Put the EDTA tube inside the rigid plastic blister. Fold and place the Test Requisition & Consent Form and the sample inside the Igenomix Kit box. Documents must be correctly completed and signed. Put the Kit box inside the courier return envelope.

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Step 4: Logistics

- Send the Kit at room temperature (do not freeze).
- We strongly recommend that, where possible, samples are returned in the Kit provided by Igenomix. The sample tube must be packaged within the plastic blister and a solid box before placing inside the courier return envelope.
- We recommend including a cold gelpack inside the Kit if outside temperatures exceed 35°C. Take care to avoid freezing the sample when adding the gelpack. For further details, please contact our Customer Support team.



Step 5: Sample pick up

To ensure that sample integrity is not compromised, which may lead to test failure, please adhere to the following pick-up protocol:

- Contact support.uk@igenomix.com up to 5 days in advance to arrange a collection
- Domestic same-day collection is available for requests made prior to 13:30
- Once you have received the waybill (courier) documents:
 - Affix the package waybill (with three barcodes) to the provided courier return envelope
 - Ensure that a 'UN3373' sign is uncovered and visible on the courier return envelope
- Remember to include the completed Test Requisition & Consent Form in the package.
- When the courier arrives, check that the package is sealed and hand the package and the additional waybill (with one barcode) to the courier
- Holidays may cause service disruptions. In the event of any disruption, Igenomix will notify you of any changes that apply to collections.
- To reduce the risk of degradation, we recommend that you ship samples as soon as possible.



Step 6: Test results

The **clinician that has requested the test** will receive the results within **25 working days** from sample reception by Igenomix.



Additional information

For any questions or concerns and to request sample collection:

 (+44) 020 806 88176

 support.uk@igenomix.com